

# Triage

Mission: Facilitate and route initial client flow. Greet public, identify symptomatic individuals and route them to the appropriate station; direct asymptomatic individuals to entrance of POD.

Date: \_\_\_\_\_ Location: \_\_\_\_\_ Shift: \_\_\_\_\_ Reports to: Dispensing Operations Leader

POD Activation /Operations	Time	Initial
Read this entire JAS and review POD ICS Chart. Put on position identification		
Ensure Triage area is set up and stocked with necessary supplies		
Move down the line of individuals, verbally greeting and triaging accordingly		
Direct symptomatic individuals to the EMS station for further evaluation and possible transportation via ambulance to a treatment facility		
Direct asymptomatic individuals to the fill out forms area		
Report any suspected security issues directly to Security personnel as well as Dispensing Operations Leader.		
Identify resource shortages or needs and report to Dispensing Operations Leader		
Coordinate with Dispensing Operations Leader regularly, brief on status		
Ensure the following are being addressed: <ul style="list-style-type: none"> <li>• Provision of Food and water for staff</li> <li>• Safe working environment</li> <li>• Triage needs being fulfilled</li> <li>• Documentation</li> </ul>		
Upon shift change, brief your replacement on the status of all ongoing operations, issues, and other relevant incident information.		

Demobilization	Time	Initial
Ensure return/retrieval of equipment and supplies.		
Upon deactivation of your position, ensure all documentation is submitted to the Dispensing Operations Leader as appropriate.		
Participate in stress management and after-action debriefings. Participate in other briefings and meetings as required.		

## Documentation

- ICS organization chart

## Tools

- Position Identification