

Supplies

Mission: Maintain stocking level of supplies at designated work areas.

Date: _____ Location: _____ Shift: _____ Reports to: Logistics Leader

POD Activation	Time	Initial
Read this entire JAS and review POD ICS Chart. Put on position identification.		
Document all key activities, actions, and decisions on ICS Form 214		
Ensure all supplies required to set up and operate POD are received and issued to stations as needed.		
Identify resource shortages or needs and report to Logistics Leader		

POD Operations	Time	Initial
Regularly obtain information on status of medication dispensing to ensure adequate supplies.		
Ensure the following are being addressed: <ul style="list-style-type: none"> • Provision of food and water for staff • Monitor all stations and re-supply as stock gets low • Request additional supplies as inventory become depleted from Logistics Leader • Safe working environment • Documentation 		
Brief Logistics Leader on status of inventory		
Upon shift change, brief your replacement on the status of all ongoing operations, issues, and other relevant incident information.		

Demobilization	Time	Initial
Ensure return/retrieval of equipment and supplies.		
Submit comments for discussion and possible inclusion in the AAR as well as all documentation to the Logistics Leader		
Participate in stress management and after-action debriefings. Participate in other briefings and meetings as required.		

Documents

- ICS organization chart
- ICS Form 214

Tools

- Position identification