

Food

Mission: Provide food and drinks to those working during breaks and as needed while on duty.

Date: _____ Location: _____ Shift: _____ Reports to: Logistics Leader

POD Activation	Time	Initial
Read this entire JAS and review POD ICS Chart. Put on position identification.		
Document all key activities, actions, and decisions on ICS Form 214		
Ensure adequate space allocation for storage and serving of food and beverages		
Identify resource shortages or needs and report to Logistics Leader		

POD Operations	Time	Initial
Coordinate with Logistics regularly, brief on operational status		
Ensure the following are addressed: <ul style="list-style-type: none"> • Adequate food and beverages for site personnel • In coordination with Safety Officer, provide necessary fluids for public • Coordination of all food, beverages and food service support from community or outside resources • Ensure proper food temperature, sanitation and garbage disposal at all times • Document donations and/or purchases 		
Document actions and decisions on a continual basis and send to Logistics Leader at assigned intervals and sooner as appropriate.		
Observe all staff and volunteers for signs of stress and inappropriate behavior. Report concerns to Logistics Leader.		
Upon shift change, brief your replacement on the status of all ongoing operations, issues, and other relevant incident information.		

Demobilization	Time	Initial
Ensure return/retrieval of equipment and supplies.		
Submit comments for discussion and possible inclusion in the AAR as well as all documentation to the Logistics Leader		
Participate in stress management and after-action debriefings. Participate in other briefings and meetings as required.		

Documents

- ICS organization chart
- ICS Form 214

Tools

- Radio

